

STATE BOARD OF ACCOUNTS
302 West Washington Street
Room E418
INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT
OF

STATE BUREAU OF MOTOR VEHICLES COMMISSION
LICENSE BRANCH NUMBERS 29, 329, AND 244
COLUMBUS, INDIANA

January 1, 2004 to December 31, 2004



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OFFICIALS

Office

Official

Term

Chairman, Bureau of Motor
Vehicles Commission

Gerald Coleman
Mary DePrez
Joel Silverman

01-06-02 to 02-29-04
03-01-04 to 01-09-05
01-10-05 to 01-11-09

Branch Manager

Beth Peace

01-01-04 to 12-31-05



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STATE BOARD OF ACCOUNTS
302 WEST WASHINGTON STREET
ROOM E418
INDIANAPOLIS, INDIANA 46204-2765

Telephone: (317) 232-2513
Fax: (317) 232-4711
Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE STATE BUREAU OF MOTOR VEHICLES COMMISSION

We have examined the Schedule of Collections and Distributions of the State Bureau of Motor Vehicles Commission License Branch Numbers 29, 329, and 244 (Branch) for the period of January 1, 2004 to December 31, 2004. The Branch's management is responsible for the schedule. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the Schedule of Collections and Distributions and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedule referred to above presents fairly, in all material respects, the cash transactions of the Branch for the year ended December 31, 2004, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

November 17, 2005

STATE BUREAU OF MOTOR VEHICLES COMMISSION
 LICENSE BRANCH NUMBERS 29, 329, AND 244
 COLUMBUS, INDIANA
 SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS
 January 1, 2004 to December 31, 2004

	Branch Number 29	Branch Number 329	Branch Number 244	Totals (Memorandum Only)
Collections:				
Registrations	\$ 6,540,001	\$ 524,677	\$ 466,140	\$ 7,530,819
Titles	1,467,598	135,764	-	1,603,362
Drivers licenses	265,523	31,770	-	297,293
Watercraft	78,528	11,192	-	89,720
Miscellaneous	<u>764</u>	<u>31</u>	<u>-</u>	<u>795</u>
Totals	<u>\$ 8,352,414</u>	<u>\$ 703,434</u>	<u>\$ 466,140</u>	<u>\$ 9,521,989</u>
Distributions:				
State fees	\$ 3,448,573	\$ 306,547	\$ 100,717	\$ 3,855,837
County tax	4,069,881	323,270	325,845	4,718,996
Commission fees	<u>833,960</u>	<u>73,618</u>	<u>39,578</u>	<u>947,155</u>
Totals	<u>\$ 8,352,414</u>	<u>\$ 703,434</u>	<u>\$ 466,140</u>	<u>\$ 9,521,989</u>

The accompanying notes are an integral part of the schedule.

STATE BUREAU OF MOTOR VEHICLES COMMISSION
LICENSE BRANCH NUMBERS 29, 329, AND 244
COLUMBUS, INDIANA
NOTES TO SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS

Note 1. Introduction

The Motor Vehicles Commission was created to manage the motor vehicle license branches. The Bureau of Motor Vehicles is a separate state agency which provides support services to the Commission controlled license branches. The license branches collect fees which fund the Motor Vehicles Commission. The license branches collect and forward county taxes (excise tax, wheel tax, and surtax) and state fees. The Commission has one contractual branch that is administered by an individual contractor according to Bureau policies. The Commission has developed a mobile license branch to serve the need of CDL license issuance and other special needs as they arise.

Note 2. Collections and Distributions

Each branch collects fees and taxes when vehicle and watercraft registrations, titles, and drivers licenses are sold. Fees are uniform throughout the state.

The total daily collections are deposited to a single bank account. From this account the collections are distributed to separate bank accounts which are not controlled by the license branch and belong to the state, county and Bureau of Motor Vehicles Commission.

Note 3. Banking System

The Bureau of Motor Vehicles Commission has entered into an agreement with Bank One for a cash concentration system. The system utilizes a series of individual noninterest bearing accounts (clearing accounts) from which all fees and taxes are transferred.

Note 4. Satellite Branch and Self-Service Terminal

This report contains financial and statistical information for Columbus License Branch Number 29, Hope License Branch Number 329 and Columbus License Branch Number 244, a self-service (SST). Hope License Branch Number 329 is a satellite Branch of Columbus License Branch 29. The Hope Branch has limited hours of operation and all personnel and support is provided by the Columbus Branch. The manager of Columbus Branch Number 29 is responsible for maintaining the SST.

STATE BUREAU OF MOTOR VEHICLES COMMISSION
 LICENSE BRANCH NUMBERS 29, 329, AND 244
 COLUMBUS, INDIANA
 STATISTICAL INFORMATION
 January 1, 2004 to December 31, 2004

<u>Transactions Processed</u>	<u>Branch Number 29</u>	<u>Branch Number 329</u>	<u>Branch Number 244</u>	<u>Totals (Memorandum Only)</u>
Vehicle registrations:				
Passenger	38,167	2,766	3,290	44,223
Motorcycle	1,485	162	134	1,781
RV (housecar)	750	87	43	880
Light truck	15,332	1,744	1,175	18,251
Other truck	714	30	9	753
Farm truck	389	119	4	512
Tractor	132	16	-	148
Trailer	5,164	610	278	6,052
Semitrailer	912	34	2	948
School and church bus	32	6	-	38
Other bus	16	-	-	16
Other	17	1	-	18
Total vehicle registrations	<u>63,110</u>	<u>5,575</u>	<u>4,935</u>	<u>73,620</u>
Drivers licenses and permits:				
Drivers licenses/learners permits	11,745	1,406	-	13,151
CDL licenses/CDL permits	658	91	-	749
Placards	1,283	189	-	1,472
Other	7,055	765	-	7,820
Total drivers licenses and permits	<u>20,741</u>	<u>2,451</u>	<u>-</u>	<u>23,192</u>
Titles:				
Vehicles	26,902	2,160	-	29,062
Watercraft	209	25	-	234
Total titles	<u>27,111</u>	<u>2,185</u>	<u>-</u>	<u>29,296</u>
Total watercraft registrations	<u>939</u>	<u>150</u>	<u>-</u>	<u>1,089</u>

STATE BUREAU OF MOTOR VEHICLES COMMISSION
LICENSE BRANCH NUMBERS 29, 329, AND 244
COLUMBUS, INDIANA
EXIT CONFERENCE

The contents of this report were discussed on November 18, 2005, with Holly Peele, Assistant Branch Manager. Our examination disclosed no material items that warrant comment at this time.